



**Norwood Young America Parks and Recreation Commission  
Tuesday, November 17, 2015 at 5:30 p.m.  
Oak Grove City Center ~ City Council Chambers, 310 Elm St. W.**

**AGENDA**

1. Call to Order
2. Adoption of Agenda
3. Approve Minutes of October 20, 2015 meeting
4. Old Business
  - A. 2015 Goals & Objectives Recap City Council Report
  - B. 2016 Goals & Objectives
  - C. Prairie Dawn Park Master Plan
5. New Business
6. Miscellaneous Updates
7. Commissioner Reports/Updates
8. Adjourn

**Dorothy  
Bohnen,**  
Vice-Chair

**Sharilyn  
Feltmann**

**Karen  
Hallquist,**  
Planning  
Commission  
Rep.

**Lori  
Trocke**

**Jim  
Zellmann**

**Julie  
Kuenzel,**  
School  
District Rep.

Craig Heher  
Council  
Liaison,  
Chairperson

**UPCOMING MEETINGS**

- |                           |   |
|---------------------------|---|
| November 23 <sup>rd</sup> | 6:30 p.m. – City Council meeting                  |
| December 14 <sup>th</sup> | 6:30 p.m. – City Council meeting                  |
| December 15 <sup>th</sup> | 5:30 p.m. – Parks & Recreation Commission meeting |

**NORWOOD YOUNG AMERICA  
PARKS & RECREATION COMMISSION  
OCTOBER 20, 2015 MINUTES**

**Present:** Commissioners Lori Trocke, Sharilyn Feltsmann, Dorothy Bohnen, and Craig Heher, Council Liaison.  
**Absent:** Jim Zellmann, Julie Kuenzel, Community Education Rep. and Karen Hallquist, Planning Commission Rep.  
**Staff Present:** Brent Aretz, Public Works Director.  
**Others Present:** None.

**1. Call to Order**

CH called the meeting to order at 5:30 p.m.

**2. Adopt Agenda**

*Motion* – DS/SF, all were in favor to approve the agenda.

**3. Approve Minutes of September 15, 2015 Meeting**

*Motion* - DS/SF, all were in favor to approve the September 15, 2015 minutes.

**4. Old Business**

A. Young America Corporation Parting Gift

DB stated that we're still waiting on the 2-dimensional drawing. The estimate for just the statute is \$2,000 - \$2,500. Colors being considered are bronze for the statute and black for the constantina.

B. Lions Building Addition

BA stated the Norwood Young America Lions Club plans to take more time to raise more monies for the project. A spring/summer 2016 project is planned. BA also stated the tin on the existing building is from the 1970s and would not be a good roof material for the park sheds.

C. 2015 Goals & Objectives Update

CH read the list of goals and their progress to date. Discussion was held on a representative of the Commission attending the November 23<sup>rd</sup> City Council meeting and giving a progress report on the Commission's 2015 goals. LT stated she would be willing to give the report but will need to check her schedule first. The Commission consented to confirm who will be attending at its November 17<sup>th</sup> meeting.

**5. New Business**

2016 Goals & Objective Update

BA stated the deadline for establishing a plan for Outlot A, of the Preserve 3<sup>rd</sup> Addition is 2017. Discussion was held on the Park Dedication Fund. There is currently over \$80,000 in the fund and there is also \$10,000 budgeted for park improvement projects in the 2016 preliminary budget. BA stated the Park Dedication Fund was established through the

Preserve development and there was a Prairie Dawn Park plan. Though the monies have been utilized for other parks, the monies originated through that development. The Commission consented to review the Prairie Dawn Park Plan at a future meeting.

SF stated the bathrooms at Willkommen Park should be on the 2016 list. BA stated they will be meeting with another contractor on October 30<sup>th</sup> to review and consider the necessary improvements to the Pavilion and Old Town Buildings.

CH suggested each member consider possible goals for next year and be prepared to discuss at the November 17<sup>th</sup> meeting.

## **6. Miscellaneous Updates**

DB asked if anything has been done with the boulevard trees in the downtowns. BA stated they are planned for next spring.

BA stated Veterans Park takes numerous hours to water and so the VFW and American Legion are being approached in respect to installing an irrigation system.

## **7. Commissioner Reports/Updates**

CH stated the City Council continues to work on the 2016 Budget.

LT asked if a swimming pool end-of-year report is available. BA stated the manager did complete one and will be present to the Commission.

## **8. Adjournment**

Motion –LT/DB, all were in favor to adjourn the meeting at 6:20.

Respectfully submitted,

---

Steve Helget, City Administrator