



**Norwood Young America Parks and Recreation Commission
Tuesday, May 19, 2015 at 5:30 p.m.
Oak Grove City Center ~ City Council Chambers, 310 Elm St. W.**

AGENDA

- | | |
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| Dorothy Bohnen,
Vice-Chair | 1. Call to Order |
| Sharilyn Feltmann | 2. Adoption of Agenda |
| Karen Hallquist,
Planning
Commission
Rep. | 3. Approve Minutes of April 21, 2015 meeting |
| Lori Trocke | 4. Old Business |
| Jim Zellmann | 5. New Business
A. Young America Corporation Parting Gift |
| Julie Kuenzel,
School
District Rep. | 6. 2015 Goals & Objectives |
| Jim Keller,
Council
Liaison,
Chairperson | 7. Commissioner Reports/Updates |
| | 8. Adjourn |

UPCOMING MEETINGS

- | | |
|-----------------------|---|
| May 26 th | 6:30 p.m. – City Council meeting |
| June 8 th | 6:30 p.m. – City Council meeting |
| June 16 th | 5:30 p.m. – Parks & Recreation Commission meeting |

**NORWOOD YOUNG AMERICA
PARKS & RECREATION COMMISSION
APRIL 21, 2015 MINUTES**

Present: Commissioners Jim Zellmann, Sharilyn Feltmann, Dorothy Bohnen, Karen Hallquist, Planning Commission Rep. and Jim Keller, Council Liaison.

Absent: Lorj Trocke and Julie Kuenzel, Community Education Rep.

Staff Present: Steve Helget, City Administrator and Brent Aretz, Public Works Director.

Others Present: Dave Williams, Katie Spille, and Jeff Hebeisen.

1. Call to Order

JK called the meeting to order at 5:31 p.m.

2. Adopt Agenda

Motion – DB/SF, all were in favor to approve the agenda.

3. Approve Minutes of March 17, 2015 Meeting

Motion - SF/JZ, all were in favor to approve the March 17, 2015 minutes.

4. Old Business

A. Friendship Park Tour with NYA Lions Park Committee

Due to increment weather the tour of Friendship Park was canceled. Representatives of the NYA Lions Park Committee were present to discuss improvements to Friendship Park. Dave Williams stated the Lions are willing to contribute \$40,000 this year towards park improvements in Friendship Park.

BA presented two options for replacing the park equipment on the west end of Friendship Park. Discussion was held on other possible improvements to the park in the future. Katie Spille stated the Lions could donate towards other park amenities too such as the tennis courts or shed by the softball field.

After further discussion, motion was made by KH to accept the NYA Lions Club's donation for playground equipment improvements at Friendship Park and to move ahead with purchasing new equipment as presented and recommend such to the City Council. Seconded by DB and unanimously carried.

B. Swimming Pool Manual

SH stated the Personnel Committee along with BA, KH, and LT, went through the exercise of creating a new Pool Manual for the pool staff. The Commission reviewed the manual.

Motion was made by DB to approve the Swimming Pool Manual and to recommend such to the City Council.

C. South Park Basketball Poles & Rims

BA stated in respect to adjusting the height of the rims, there is locking mechanism and you adjust the pole to the desired height.

Motion was made by JK to purchase two basketball poles and rims at a cost of approximately \$2,600 and recommend to the City Council. Seconded by KH and unanimously carried.

5. **New Business** – None.

6. **Commissioner Reports/Updates**

DB requested on behalf of the NYA Community Improvements Committee to replace five banners in City parks. The Commission consented to approve the request.

DB stated some sidewalk tree grates on Elm Street need to be replaced. JK will contact BA in the near future about the types of trees to plant on Elm Street.

KH stated the Stiftungsfest Committee recently met and discussed the removal of the restrooms at Willkommen Park. The Committee is requesting they remain for one more year as they don't have it in their budget for more mini-biffs. SH reported since it's a Commission goal to remove them this year that it will be considered by the Council at their April 27th regular meeting. Some discussion was held on the purchase or rental of a large unit portable restrooms.

KH stated that softball field dugouts at the Sports Complex are nearly completed and are looking very nice.

BA stated the Public Works Department removed the playground structure at Casper Park.

7. **Adjournment**

Motion –JZ/SF, all were in favor to adjourn the meeting at 6:48.

Respectfully submitted,

Steve Helget, City Administrator



TO: Honorable Mayor Diedrick and City Council Members

FROM: Steve Helget, City Administrator

DATE: May 19, 2015

SUBJECT: Young America Corporation Parting Gift

The City has been contacted by Young America Corporation and in recognition of the 40 plus years that YA Corp. has been a member of the community, they would like donate \$5,000 to the City as a parting gift.

YA Corp has asked that their donation be utilized in the City's parks and they be recognized for the donation. Proposed is consider possible park improvement projects that would utilize YA Corp's generous donation in the most attractive and visible way. Possible park improvements may include additional park benches, and a drinking fountain in Friendship Park.



TO: Honorable Mayor Diedrick and City Council Members

FROM: Steve Helget, City Administrator

DATE: May 19, 2015

SUBJECT: 2015 Goals & Objectives

Proposed is to discuss the 2015 Goals and progress to date. Among other things, Brent Aretz, Public Works Director, will provide an update on the South Park basketball poles & rims; the installation of the heaters at the swimming pool; seal coating of Friendship Park trail; etc.