

Norwood Young America City Council Minutes
August 10, 2009

Mayor John Fahey called meeting to order at 6:30 p.m.

Council Present: John Fahey, Butch Potter, Sarah Molnau, JR Hoernemann, Chad Eischens

Council Absent:

City Staff Present: City Administrator Thomas Simmons, City Clerk Diane Frauendienst, Public Utilities Worker Todd Karels

Also Present: NYA Times Reporter Todd Moen; Planning Commission Rep Dick Stolz, Economic Development Director Christie Rock, Carver County CDA Darin Berger, Del Brelje, Town Deputy John Bramwell

All present stood for the Pledge of Allegiance.

Approve Agenda

Motion: CE/BP, all in favor to approve the agenda.

Introductions, Presentations, Proclamations, Awards, and Public Comment:

Del Brelje 205 1st Street. Requested the council to stop the Oak Grove Project and also wanted council meeting taped or he has a group that will do them.

Town Deputy Report

Town Deputy John Bramwell gave a recap of July activities.

Consent Agenda

Motion: BP/CE, all in favor to approve the consent agenda.

- 5.1 Approve minutes of July 27, 2009
- 5.2 Approve payment of claims
- 5.3 Set township fire service contract rates for 2011-2014 – Resolution 2009-25
- 5.4 Approve 2010-2014 Township Fire Service Contracts
- 5.5 Adopt a drug-free workplace policy – Resolution 2009-26
- 5.6 Adopt a residential anti-displacement and relocation assistance plan – Resolution 2009-27
- 5.7 Adopt policies applicable to use of excessive force – Resolution 2009-28
- 5.8 Approve Small Cities Development Program's housing rehabilitation procedural guidelines
- 5.9 750,000 gallon water tower – payment request
- 5.10 Appointment of firefighter
- 5.11 Outdoor liquor consumption request – Last Call Too Inc.
- 5.12 2008 Trunk Watermain – payment request

New Business

Consideration of Real Estate Broker Lead Incentive Program (BIP): Economic Development Director Christie Rock presented the Council with information regarding the Real Estate Broker Lead Incentive Program. The purpose of the Industrial Lead Incentive Program is to provide a financial reward to real estate professionals that bring a new business to the community.

Motion: CE/SM, all in favor to approve the Real Estate Lead Incentive Program with a four percent commission rate, to be reevaluated December 31, 2010.

Economic development update: Darin Berger of the Carver County CDA informed the Council on the progress of the Small Cities Redevelopment Grants. There were a total of 23 applicants. Christie Rock presented the new economic development website and asked for comments and concerns.

2009 CIPP Sanitary Sewer Rehabilitation: A letter from John Swanson of Bolton & Menk regarding the 2009 CIPP Sanitary Sewer Rehabilitation was reviewed. Four quotes were solicited and two were

received. The project scope was modified to include lining only Lake Street and South Street sanitary sewers. This modification results in a low quote amount of \$84,908.

Motion: JF/CE; all in favor to approve a contract with Visu-Sewer Clean & Seal, for the 2009 CIPP Sanitary Sewer Rehabilitation Project at a cost of \$84,908. Funding to come from the Capital Improvement Plan WWTP Fund Line Item – Manholes/Emergency Line Repair.

Old Business

Water tower design discussion: The members of the Council discussed the water tower design and there was a consensus to have the little German character on the new water tower.

Employee handbook amendment: City Administrator Tom Simmons presented a proposal of a voluntary leave of absence without pay as a means to reduce the budget. This proposal would require an Employee Handbook change.

Motion: CE/SM to approve the attached amendment to the voluntary leave of absence without pay section of the Employee Handbook.

Site plans for Phase 1 of Oak Grove Redevelopment Project: Tom Simmons requested the Council authorize up to \$25,000 to have site improvement plans, including site grading, drainage improvements, utility construction and parking lot improvements to be developed.

Motion: CE/JF, SM in favor; HH, BP opposed; to authorize the expenditure of up to \$25,000 to develop the site, grading, drainage and utility plans for Phase 1 of the Oak Grove Redevelopment Project with initial funding to be obtained from the Special Capital Projects Fund, and to authorize advertisement for bids for this project.

Council Member Reports

Chad: None.

Sarah: None.

Butch: None.

HH: None.

JF: Visited the three National Night Out gatherings.

Adjournment

Motion: SM/CE, all in favor to adjourn. Meeting adjourned at 8:19 p.m.

Respectfully Submitted,

Diane Frauendienst
City Clerk

John Fahey
Mayor